

HANDOUT FOR MENTEE
EMPLOYABILITY

4. Theme "Successful job interview"

Exercise "Employer's wishes on characteristics for a good employee to have"

 Adapted by: *Social Innovation Fund, Lithuania*

 Based on: *Jenny Rogers book "Successful job interview with a future employer".*
Task for mentee:

Below there is a list of 20 characteristics and 10 of them are the ones, that employers value the most when looking for employees.

Please select these 10 characteristics by ticking the box.

Characteristic	Employers are looking for people who are able to:
Solve problems	
Delay in carrying out the tasks	
Give too many promises and too little result	
Groan and whimper	
Work as team leaders	
Says: "It's not my task to do it"	
Show initiative	
Avoid responsibility	
Perform tasks on time	
Fulfil task, as he/she promised to	
Comply with the rules, where it is necessary	
Criticize the customers	
Able to affect other people; to solve conflicts	
Focus on customers	
Ignore the rules, even if they are very important, for example, relating to health and safety issues	
Get easily offended	
Maintaining a positive and enthusiastic attitude, even when the situation is really difficult	
Adapt to new conditions	
Create problems	
Wait for someone to tell what to do	